Thomas Jefferson Planning District Commission
Charlottesville/Albemarle MPO

Charlottesville-Albemarle Metropolitan Planning Organization
of the Thomas Jefferson Planning District Commission
PO Box 1505, 401 E. Water St, Charlottesville, VA 22902
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MEMORANDUM

To: The Charlottesville-Albemarle Metropolitan Planning Organization Committees
From: Gorjan Gjorgjievski, Regional Planner II, CA-MPO
Date: November 19, 2025
Subject: Administrative Modifications to Charlottesville Area Transit and Emmet St. Streetscape projects of the CA-MPO FY24-27 Transportation Improvement Program (TIP)

Purpose:
The purpose of this memorandum is to inform the CA-MPO Committees of two administrative modification requests: one from Charlottesville Area Transit (CAT) for adjustments to project CAT0003, and one from the Virginia Department of Transportation (VDOT) for the Emmet Street streetscape project. Both projects are included in the Charlottesville-Albemarle MPO FY24–27 Transportation Improvement Program (TIP). These adjustments are presented for informational purposes only and do not require formal action by the CA-MPO Policy Board.

Summary of Administrative Adjustments to CAT0003:
The requested modification reflects updated guidance and revised funding allocations from the Federal Transit Administration (FTA). MPO staff worked with CAT to incorporate these adjustments, which were implemented in September. During the September meetings the CA-MPO Technical Committee suggested that one of CAT's projects contained inaccurate funding information. The TIP document is therefore being updated to reflect the correct amount of funding for project CAT0003.

New Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027	
TIP ID:	**CAT0003**	**Title: Replacement - Rolling Stock**				**Recipient:**	**Charlottesville Area Transit**
FTA 5339	898	1,059	955	577	641	FTA 5339	3,232
State	2,180	2,571	1,256	1,401	2,622	State	7,850
Local	128	151	74	82	155	Local	462
Year Total	3,206	3,781	2,285	2,060	3,418	Year Total	11,544
Description:	**Adjustment #24:** $183,000 is moved from FY2024 to FY2025, and $255,000 is moved back from FY2027. FY2026 and FY2027 are modified to accommodate the changes in FY2024 and FY2025. These changes will allow CAT to purchase Rolling Stock to support its fixed route operations.						

Old Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027	
TIP ID:	**CAT0003**	**Title: Replacement - Rolling Stock**				**Recipient:**	**Charlottesville Area Transit**
FTA 5339	898	1,059	955	577	26	FTA 5339	2,617
State	2,180	2,571	1,256	1,401	62	State	5,290
Local	128	151	74	82	4	Local	311

Year Total	3,206	3,781	2,285	2,060	92	Year Total	8,218
Description:	**Adjustment #16:** Decrease in total funding from FY24-FY27 by $3,326,000 from which $615,000 federal 5339, $2,560,000 state, and $151,000 local funding bringing the total to $8,218,000.						

Summary of Administrative Adjustments to the Emmet St. Streetscape project:
The administrative modification for the Emmet Streetscape project pertains to GARVEE Bond funding and reflects a restructured repayment schedule for funds used on the project. Delays in project implementation have extended the project timeline, necessitating this update to ensure the TIP accurately reflects the revised financial structure.

New Table:

UPC NO		110381	SCOPE			
SYSTEM		Urban	JURISDICTION	Charlottesville	OVERSIGHT	NFO
PROJECT		#HB2.FY17 EMMET ST. STR SCAPE & INTSECT GARVEE DEBT SERVICE			ADMIN BY	VDOT
DESCRIPTION						
PROGRAM NOTE		FFY26-01 STIP ADJ - release $245,132 (AC-NHPP), release $388,578 (ACC-NHPP) & add $159,881 (NHPP), release $425,266 (AC-NHPP) FFY26, release $217,891 (ACC-NHPP) FFY27 Corresponding CN UPC 109551				
ROUTE/STREET		0000			TOTAL COST	
	FUNDING SOURCE	MATCH	FY24	FY25	FY26	FY27
PE	Federal – AC CONVERSION	$0	$0	$0	$0	$138,602
	Federal – NHS/NHPP	$0	$199,407	$360,268	$159,881	$0
PE	TOTAL	$0	$199,407	$360,268	$159,881	$138,602
PE AC	Federal - AC	$0	$2,424,098	$215,081	($425,266)	$0
MPO Notes		Adjustment #25: The administrative modification entry pertains to GARVEE Bond funding and reflects a restructuring of the repayment schedule for the funds used on the Emmet Streetscape project. Project delays have extended the overall project timeline, necessitating this update.				

Old Table:

UPC NO		110381	SCOPE			
SYSTEM		Urban	JURISDICTION	Charlottesville	SYSTEM	Urban
PROJECT		#HB2.FY17 EMMET ST. STR SCAPE & INTSECT GARVEE DEBT SERVICE			ADMIN BY	VDOT
DESCRIPTION						
PROGRAM NOTE		FFY25-01 STIP ADJ - release $182,756 (NHPP) FFY24, release $200,287 (ACC-NHPP) FFY25, add an additional $39,400 (ACC-NHPP) FFY26, add an additional $40,061 (ACC-NHPP) FFY27				
ROUTE/STREET		0000			TOTAL COST	
	FUNDING SOURCE	MATCH	FY24		FUNDING SOURCE	MATCH
PE	Federal – AC CONVERSION	$0	$0	PE	Federal – AC CONVERSION	$0

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	Federal – NHS/NHPP	$0	$199,407		Federal – NHS/NHPP	$0
PE	TOTAL	$0	$199,407	PE	TOTAL	$0
PE AC	Federal - AC	$0	$2,424,098	PE AC	Federal - AC	$0
MPO Notes		Adjustment 10. The project is behind schedule which reduced the amount of money that we were borrowing. Therefore, the interest payments were reduced, allowing the release of the federal obligations for FY24 and FY25.				

Please feel free to reach out if you have any questions or would like additional details.
Sincerely,

Gorjan Gjorgjievski – gorjang@tjpdc.org
Regional Planner II
Thomas Jefferson Planning District Commission
Charlottesville-Albemarle MPO